

# COFFS HARBOUR BASKETBALL

## POSITION DESCRIPTION – DOMESTIC REFEREE SUPERVISOR

### ORGANISATIONAL OVERVIEW

Coffs Harbour Basketball Association (CHBA) has been operating for over 20 years, the association has grown into a hub of passionate and skilled individuals working towards a bigger and better association. Affiliated with Basketball NSW, Basketball Australia and Aussie Hoops; CHBA is committed to bringing the great sport of basketball to the Coffs Harbour region

### POSITION OVERVIEW JOB TITLE

Referee Supervisor

### POSITION STATUS

Casual Remuneration Compensated at an hourly rate

### REPORTS TO

CHBA Referee Development Officer (RDO)

### POSITION OBJECTIVE

Reporting directly to the CHBA RDO, the Referee Supervisor will manage, support & develop association referees and support the operations and outcomes achieved by on-court referees during CHBA Local Domestic Competitions. This role has a key focus on communication, stakeholder engagement and policy/procedure implementation.

### KEY RELATIONSHIPS

- Affiliated Clubs and Teams
- Junior and Senior Players
- Parents and Guardians
- Referees and Referees Coach
- CHBA Staff and Board of Management
- Basketball NSW

### KEY RESPONSIBILITIES

- Organise and manage the successful functioning of competitions.
- Assist the Referee Development Officer to support and develop Association referees.
- Roster suitably-skilled referees on Senior and Junior Domestic competitions.
- Ensure competition sessions run to time.
- Offer referee supervision and coaching during competitions and events.
- Attend to incidents, issues or accidents during competitions and events.
- Report, in writing, to the Board at its monthly meeting.

### PROFESSIONAL EXPERIENCE, SKILLS AND QUALIFICATIONS

- Relevant Basketball Competition Experience (Essential)
- Knowledge of CHBA By-laws, procedures and Codes of Conduct is (Essential)

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- Relevant Referee Knowledge and/or Experience (Desired – training can be provided))
- Current Working with Children Check (Essential)
- Up to date First Aid Accreditation – ‘Provide First Aid’ (Desired - training can be provided)
- Demonstrated experience building strong, positive relationships with key stakeholders
- High-level organisational, interpersonal, and overall communication skills
- Demonstrated experience in managing/resolving conflicts and disputes in an efficient manner.

## **ESSENTIAL PERSONAL QUALITIES**

- Excellent interpersonal skills – including the ability to communicate using all methods of communication (phone, email and face-to-face)
- A strong work ethic
- A commitment to outstanding customer service and professionalism
- Demonstration of minimum 6 months experience in a similar role (Desirable)